

TENDER FOR COMPUTERS & ACCESSORIES

1. **E-tender** in 2-bid system are invited for the supply of **Solar Power Pack with Solar Panel** as per specification of items at **Annexure A** under the following terms & conditions from reputed and experienced manufactures/ authorized distributors of similar items and shall be received **till 11:30 PM on 27th November 2023**. Bids shall be submitted through online in GeM.

2. ELIGIBILITY CRITERIA

- i. Bidder shall be a manufacturer of the items having requisite manufacturing facility.
- ii. The Original equipment manufacturers shall possess ISO certificate for their establishment. The copy of the valid ISO certificate shall be placed with the Technical bid.
- iii. Authorised dealer / distributors of a manufacturer or Indian Agent of an overseas vendor are also eligible to participate in the tender, provided they furnish the authorization for the items and having the dealership/ distributorship for the subject items at least for three years continuously. The OEM authorizing such dealers/distributors should have valid ISO certificate and a copy of the same shall be enclosed in the technical bid.
- iv. The bidder shall have market standing continuously for the past 3 years in supplying similar items with customers' satisfaction.
- v. The average annual turnover of the bidder during the last three years shall not be less than Rs 10 lakhs.

3. TECHNICAL BID

The bidder shall furnish along with the e-bid, the following:

- a. Duly attested photocopies of valid manufacturing license for the products offered.
 - b. Details of supplies made during the last 3 years with summary of Purchase Orders and performance certificates issued by clients in the specified format (Refer **Annexure II**). Items supplied to Govt. institutions, if any, for the last 3 years with copies of Purchase Order and Performance certificates are to be separately highlighted.
 - c. Annual Turn Over Statement for the last 3 financial years in the specified format (Refer **Annexure II**) certified by the Auditor/ Chartered Accountant.
 - d. GST registration certificate
 - e. Latest GST return filing report.
 - f. Copy of PAN/TAN.
 - g. In case of dealer/distributor or Indian agent of an overseas manufacturer, Authorization from the manufacturer for the items quoted in **Annexure -III**.
 - h. Bidders shall submit the Bid Security Declaration Form at Annexure IV.
 - i. ISO Certificate
 - j. OEM Certificate/Undertaking for Warranty
4. **Warranty Maintenance:** The equipment supplied shall be covered under 2 (two) years on-site warranty. 2 years back-to-back onsite warranty with respective OEMs for both hardware and software. The Certificates/undertaking for the same to be submitted along with bid from respective OEM. OEM should preferably have its service center in Manipur or North East India. Service Center Details to be shared along with the address and contact no. of the person.
5. All the above documents shall be uploaded as part of the technical bid.

6. PRICE BID

The rate quoted per unit shall be the landed cost at destination, inclusive of all charges and taxes as per the price bid format at **Annexure V**. The landed price per unit including warranty shall be the criteria for determining the L1 rate.

7. Price Bids of the bidders who meet the eligibility criteria, evaluated based on the details furnished in the Technical bid shall only be opened and the date and time of opening shall be intimated to the eligible/ short listed bidders.

8. TENDER EVALUATION

Tenders will be evaluated with reference to various criteria and one of such criteria is that the rate per unit (landed price including warranty) for determining the L1 rate (Lowest rate). Conditional discounts shall not be considered for price comparison. However same shall be considered in case of placing order if the bidder happens to be L1.

9. VALIDITY OF BIDS

Bids shall remain valid for acceptance for a period of 180 days after opening of Technical bid i.e. Technical bids with shorter validity shall be rejected. Purchaser may solicit bidders' consent to an extension of bid Validity period. A bidder may refuse extension request without forfeiting the bid Security.

10. VALIDITY OF TENDER

The validity of tender of the successful bidder shall be at least 1 year from the date of finalization of the order and the successful bidder(s) are bound to supply the items at agreed rates during this period. This validity period may be further extended with mutual consent.

11. PERFORMANCE SECURITY DEPOSIT:

The successful bidder, within 15 days of receipt of Purchase Order, shall be required to submit Performance Security Deposit of 3% of the order value in the form of Performance Bank Guarantee in favour of the purchaser valid for a period of 3 months beyond the warranty period. The Bank Guarantee shall be returned on completion of the Warranty period of the goods supplied. However, if the supplier fails to execute the order or fails to perform the services as per contract, in addition to other penal actions, the Bank Guarantee shall be encashed & the amount forfeited.

12. TENTATIVE QUANTITY

The quantity mentioned is only the tentative requirement and may increase or decrease as per the decision of Tender Inviting Authority. The rates quoted should not vary with the quantum of the order or the destination.

13. DELIVERY CONDITION

The supply of items and successful installation shall be completed within one month from the receipt of the Purchase Order and place of destination is Forest Department Head Office, Sanjenthong, Imphal 795001

14. PAYMENT TERMS

No advance payment shall be made. 100% payment for the supplied items shall be made after receipt of the fully functional items and completion of all codal formalities subject to submission of Bank Guarantee for Performance Security, relevant documents, test certificates, warranty certificates etc.

15. PENALTY FOR DELAY IN DELIVERY

In case there is delay in delivery beyond the stipulated period as mentioned in delivery clause, there shall be reduction in price @ 0.5% of the value of delayed goods per week of delay or part thereof subject to a maximum of 10% of the total order value. Once the maximum price reduction is reached, termination of the contract may be considered. Non-performance of the contract provisions shall make the successful bidder liable to be disqualified to participate in any tender for the next 5 years, in addition to forfeiture of Bank Guarantee for Performance Security and other penal provisions.

16. The Forest Department reserves the right to accept or reject any quotation in full or part thereof without assigning any reason.

Solar Power Pack Specifications	Details
Application	Emergency Light and Portable Power Supply Pack for charging GPS with Btys, Laptops, Mobiles etc
Solar Power Pack Capacity, MAh	20000
Portable	Yes
Port Volatge	12
Ways to charge Solar Power Pack	Solar Panel, Solar Brief Case, AC Charging Cord
USB Port for charging the Apparatus	Yes
Types	Power Pack 300
Dimensions	Length 25 centimeter Weight 6 kilogram Height 35 centimeter Width 20 centimeter
Output and Input Details	Output of 12 Volt Port 16 Volt Output of USB Port 5 Volt upto 2.4 Ampere Solar Charger 66 hrs (4.5W integrated solar panel) Wall Charging Time 8 hour
Battery Details	Shelf Life 70% state of charge at 6 months Rated Capacity 20Ahr (288 Whr nominal) Life Cycle 1000 + Cycles to 80% Cell Type Long Lasting Lithium-Ion battery
Solar Panel Specifications	Length (When deployed) 120 centimeter Height (When deployed) 20 centimeter Width (When deployed) 20 centimeter Height (When folded) 30 centimeter Width (When folded) 3 centimeter Length (When folded) 30 centimeter
Certifications and Standards	Certification ISO 9001 2015 Governing Standards JSS:55555/2000 Rev-02 or equivalent, BIS Certification (For Solar photo voltaic, system, device and components including batteries shall have under compulsory registration scheme of BIS as applicable)
Generic	Protection Class for Power Pack and Solar Briefcase IP52 Warranty 2 year
Test Reports	Availability of Test Report (to be furnished by Seller to Buyer on demand) from Central Govt/NABL/ILAC accredited lab to prove conformity to specification-Yes Copies of test Reports/certificates to be furnished to buyer on demand-Yes

**PROFORMA FOR PERFORMANCE STATEMENT
(FOR A PERIOD OF LAST 3 YEARS)**

Name of firm _____

Sl.	Name of the product	Year	Quantity	Value	Name and full address of the purchaser	Remarks on Performance
	1	2	3	4	5	
1.						
2.						
3.						

Signature and seal of the Tenderer _____

ANNEXURE-II

ANNUAL TURN OVER STATEMENT

The Annual Turnover of M/s _____ for the past three years and concurrent commitment for the current financial year are given below and certified that the statement is true and correct.

<i>Sl.No.</i>	<i>Year</i>	<i>Turnover in Lakhs (Rs)</i>
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1.	-
2.	-
3.	-

Total - Rs. _____ Lakhs.

Average turnover per annum - Rs. _____ Lakhs.

Date:

Seal:

Signature of Auditor/

Chartered Accountant

(Name in Capital)

ANNEXURE-III

MANUFACTURER'S AUTHORIZATION FORM

No. _____ Dated _____

To,

Dear Sir,

Bid Ref. No. _____

We _____ who are established and reputable
manufacturers of _____ having factories at
_____ Registered office at
_____ possessing Manufacturing Licence No.
_____ dated _____, Valid Upto
_____, hereby authorize M/s. _____

_____ (Name and address of Representative), to submit a bid and
subsequently negotiate and sign the contract with you against the above-mentioned tender for the
following items quoted.

- 1.
- 2.
- 3.

(Attach separate sheet if necessary)

We hereby extend our Guarantee/ warranty for a period of ____year (as applicable) from the date of
receipt of the item as per the tender conditions for the items offered for supply against the tender submitted
by the above firm.

Yours faithfully,

(Name)

for and on behalf of M/s. _____

(Name of Manufacturer)

Note: This letter of authority should be on the letterhead of the manufacturing concern and should be
signed by a person competent and having the power of attorney to bind the manufacturer.

Annexure IV

Date: _____

Tender No. _____

To (insert complete name and address of the purchaser)

I/We. The undersigned, declare that:

I/We understand that, according to your conditions, bids must be supported by a Bid Securing Declaration.
I/We accept that I/We may be disqualified from bidding / any contract with Central and any Government
of Manipur tenders for a period of three years from the date of notification if I am /We are in a breach of
any obligation under the bid conditions, because I/We

- (i) Have withdrawn bid or increases quoted prices during the period of bid validity or its extended period,
if any.
- (ii) Have fails to sign the Contract or to furnish Performance Security in the form of Bank Guarantee /
Demand Draft within specified time in accordance with the format given in the tender document.
- (iii) If during the bid process, I/We indulges in any such deliberate act as would jeopardize or
unnecessarily delay the process of bid evaluation and finalization.
- (iv) If during the bid process, our any information is found false/ fraudulent/ malafide.

I/We understand this Bid Securing Declaration shall cease to be valid if I am/we are not the selected
agency, upon the earlier of

- (i) the receipt of your notification of the name of the selected agency; or
(ii) thirty days after the expiration of the validity of my/our Bid.

Signed: (insert signature of person whose name and capacity are shown)

in the capacity of (insert legal capacity of person signing the Bid Securing Declaration)

Name: (insert complete name of person signing the Bid Securing Declaration)

Duly authorized to sign the bid for and on behalf of (insert complete name of Agency) Dated on _____ day of _____ (insert date of signing)

Corporate Seal (where appropriate)

Annexure V

Price Bid Details (Amt in Rs)

SN	Name of the Item as per the specifications at Annexure A	Qty	Name of the manufacturer	Quoted Model	Unit price inclusive of all taxes and 2 years warranty from the date of delivery	Total price for the items in Rs
1	Solar Power Pack with Solar Panel	20				