

F. No. 8/3/2019//Forests (Fire)  
Office of the Principal Chief Conservator of Forests  
& Head of Forest Force  
Forest Department: Manipur


**OFFICE MEMORANDUM**  
Imphal, the 16<sup>th</sup> April, 2020.

**Sub: Incidences of large number of forest fires in all the Forest Divisions of the State of Manipur during 2020 – Important directions to be followed – reg.**

Large number of forest fires in all the Forest Divisions of the State of Manipur are being reported almost on daily basis during current year, which is leading to tremendous National loss of Government property and that too when the Country is passing through a National crisis in form of COVID-19. It may be remembered that the protection/conservation of natural resources play a very important role in mitigating the adverse impact of any disaster/epidemic and they also help in reviving the economy in post-disaster/epidemic phase.

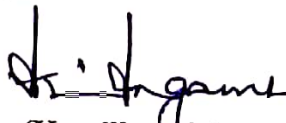
Thus, the large number of forest fires happening in the State has been viewed very seriously by the Hon`ble Chief Minister of Manipur. Keeping in view the seriousness of the matter, all the **Territorial and Wildlife DFOs, CFs and CCFs are directed to adhere the following guidelines without fail with immediate effect:**

1. All the DFOs, ACFs, Range Officers, Dy. Rangers, Foresters, Head Forest Guards and Forest Guards shall remain at their station of postings without fail. The absence from the Station will attract the disciplinary actions.
2. The Territorial DFOs shall furnish a Certificate of Presence at Station on every 3<sup>rd</sup> day of the week which shall be countersigned by the concerned CFs and uploaded by the concerned CFs on “**Forest Monitoring Group**” on Whatsapp on the last working day of every week.
3. **Setting up of Temporary Camps at Strategic/Vulnerable Points:**
  - (i) All DFOs shall identify the strategic points in vulnerable areas of their jurisdiction (**including RF, PF, Un-classed forest and Protected Areas**) and set up temporary Camps and deploy 4 to 5 frontline field staff along with fire fighting equipments in the camps during the entire fire season i.e. up to 30<sup>th</sup> June, 2020 or until further orders whichever is earlier.
  - (ii) The staff deployed at Camps shall patrol the area in uniform mandatorily day and night and also be in constant touch with JFMC members, local Clubs and Village Pradhans/ Village Chiefs.
  - (iii) The Action Taken Report (ATR) shall be submitted by the DFOs to the concerned CFs and CCFs latest by 18<sup>th</sup> April, 2020.

  
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4. The DFOs and frontline field staff shall respond immediately as soon as the fire alert is received on their mobiles. The concerned CFs/CCFs shall keep a watch on the actions taken by DFOs and the response teams and guide them.
5. In case of Man-made forest fires, the field staff shall arrest the suspects/accused and file the **Online Preliminary Offence Report (POR) immediately on the Forest Website**, which shall be monitored by the concerned CFs/CCFs. In case of failure on the part of DFOs, the concerned CFs/ CCFs shall initiate action.
6. The DFO shall book the accused/suspects under Indian Forest Act, 1927, Wildlife (Protection) Act, 1972; Indian Penal Code (IPC) **and also under National Security Act (NSA), 1980 if possible.**
7. All DFOs shall submit the list indicating number of functional JFMCs and EDCs (in case of Wildlife) and how many of them are registered on Forest Fire Monitoring System of Forest Survey of India. This shall be submitted to the **Nodal Officer – Forest Fire Monitoring System latest by 20<sup>th</sup> April, 2020.**
8. All the DFOs shall submit the Forest Fire Damage Assessment Report within 7 (seven) days of the occurrence of fire in the Prescribed format to the Nodal Officer – Forest Fire Monitoring System.
9. **All CCFs and CFs shall get registered themselves on Forest Fire Monitoring System of Forest Survey of India by 18<sup>th</sup> April, 2020.**
10. **All DFOs are directed to ensure the registration of all frontline field staff under their jurisdiction on Forest Fire Monitoring System of Forest Survey of India latest by 18<sup>th</sup> April, 2020 to receive the Fire Alerts.**

All CCFs, CFs and DFOs shall comply to the above directions without fail.

  
 (Kereilhovi Angami) 16/4/2020  
 PCCF & HoFF  
 Govt. of Manipur

**To**

1. All Territorial/ Wildlife Chief Conservator of Forests, Govt. of Manipur.
2. All Territorial Conservator of Forests, Govt. of Manipur.
3. All Territorial/ Wildlife DFOs, Govt. of Manipur.

**Copy for information to:**

1. Secretary to Hon'ble Chief Minister, Manipur.
2. Addl. Chief Secretary (Forests, Environment & Climate Change), Govt. of Manipur.
3. All APCCFs/ Chief Wildlife Warden.
4. Forest Website.